

Addiction Recovery Support Worker – Temporary Youth Placement

Addiction Recovery Team

This role is being partially funded by the Canada Summer Jobs Program.

Wage: \$20.45/hr

About Porchlight

For 86 years, Porchlight Counselling and Addictions Services has been supporting our community with counselling, building healthy relationships, community engagement, addictions services, and targeted supportive housing. We want everyone to have access to affordable, caring, person-centred, trauma-informed, culturally appropriate supports that meet their unique needs.

Our vision is for a community where there is equality, respect, empathy, and inclusion, and this is why we get up in the morning and do the work that we do. Our team enjoys working collaboratively and we strive to value each other, because we know people are our most important resource. Our staff and volunteers work to support each other and value a healthy work-life balance. We see our clients as people first and aspire to walk alongside them towards growth and healing. We invest in our staff and work to support their growth as both individuals and team members. That's where you come in.

The Role

This position will provide daily support to the residents at Ancora House and Guest House, Porchlight's two addiction recovery homes. It will focus on day-to-day management of the home and ensure that the residents meet the commitments of their case plans. This role includes evening and weekend shifts.

Qualifications:

- Working towards diploma/degree in a Mental Health/ Addictions Related Field
- Experience working with persons with addictions and mental health concerns is required.
- Proven track record in developing appropriate and effective working relationships with clients and co-workers.
- Excellent interpersonal and communication skills (written and oral)
- Experience with program facilitation and administrative duties
- Be able to obtain a clear Criminal Record Check / Vulnerable Sector Check (MANDATORY)

- Must possess a valid driver's license
- Must be between the ages of 15 and 30 (requirement of Canada Summer Jobs program)

Duties of the position will include the following:

Operational

- Manage day-to-day operations such as medication management, menu planning etc.
- Work directly with residents to assist them in moving forward with their case plans (supporting residents with community-based programs, external resources, recreational and social activities, relationships development, personal life skills and employment skills)
- Distribute personal needs allowances to residents
- Provide oversight of all systems in the home
- Help conduct weekly house meetings
- Fill out case plans and reports as required
- Communicate regularly with other shelter staff in order to update them on resident progress
- Attend meetings pertinent to job functions
- Keep apprised of new services and programs for clients
- Look for opportunities to help grow the social enterprise
- Assist in kitchen, make and prepare pastries and jams
- Record tracking, sales & service with social enterprise

Health and Safety

The position will comply with all health and safety regulations, policies and procedures including:

- Adherence to all health and safety policies and procedures
- Reporting to the Executive Director the existence of any hazard or any contravention of policy
- Attend any health and safety training that is required
- Participate in an annual review of health and safety policies and procedures

Employment Conditions:

The successful candidate will be offered a temporary full-time position with the agency (5

days/35 hours per week) for a term of 8-12 weeks. Compensation is \$20.45/hr.

This is a new role, and a vacancy currently exists.

Application Instruction:

As a community-based organization, we strongly encourage applications from candidates who reflect the diversity of our community including those who identify as Black, Indigenous, racialized, living with a disability, and/or 2SLGBTQIA+.

Interested applicants should submit their cover letter and resume to Marian Best, Clinical Manager - Addictions, at marianb@porchlightcnd.org stating the job title in the subject line. This posting will close when a candidate accepts an offered position.

We thank all candidates for their interest, however, only those selected for an interview will be contacted. No phone calls or email inquiries please.